

UMD CV Generation using Activity Insight - Status April 2020

The pre-configured UMD Vita report in Activity Insight is a work in progress and is not the final configured report tool for generating a CV in the University [CV Template](#) format, as per the below. We continue to test the UMD Vita report generation feature in Activity Insight and welcome your feedback.

You can generate your CV in the University CV Template layout in Activity Insight in Word format (that is the default) by selecting the **UMD Vita report**. You can then edit the generated Word document to get the content into the format you need. Simply open the file and save it in Word (.docx or .doc) format before making any further edits.

The table below outlines where data is pulled from within Activity Insight in the generated report, using the Activity Insight data screen names. The first two columns list the screens that do and do not contribute to the report's output, respectively. There are also several sections in the generated report that are not yet getting any data from Activity Insight data screens; these are listed in the third column. Lastly, the set of known issues with the generated CV are enumerated in the fourth column.

Data Screens Included in the UMD Vita Template	Data Screens Not Included in the UMD Vita Template	Sections of the UMD Vita Not Populated from Data Screens	Other Known Issues
<ul style="list-style-type: none"> Personal and Contact Information Educational Background Post-Graduate Training Appointments at UMD - <i>only lists tenure-track appointments currently</i> Other Employment Continuing Education Professional Certifications and Licenses Professional Memberships Honors and Awards Research Advising Mentorship - Guiding Professional Development Professional and Extension Education Non-Credit Instruction Scheduled Teaching Course Evaluations Curricular Advising Teaching Innovation Publications 	<ul style="list-style-type: none"> Biography and Expertise Tenure and Rank Other Appointments at UMD Participation in Thesis/Dissertation Committees Biographical Sketch Contributions Active ORA-Managed Awards ORA Managed Proposals Other Proposals Yearly Extension Data Agriculture and Food Systems Individual Extension Plan (IEP) Environment and Natural Resources Individual Extension Plan (IEP) Family & Consumer Sciences Individual Extension Plan (IEP) 4-H Individual Extension Plan (IEP) Direct Events Indirect Events Impact Statements Sea Grant Reporting Out-of-State Events 	<ul style="list-style-type: none"> II.N Entrepreneurial Technology Transfer, and Public Engagement Activities III.E.2 Advising, Other than Directed Research - Master's III.E.3 Doctoral III.E.4. Post-Doctoral IV.E.6. Blogs IV.E.7. Feeds V. Other Information 	<ul style="list-style-type: none"> Courses taught at other institutions cannot be represented on any data screen, nor in the report Courses taught listing is too detailed ORA awards are reported at the sub-account level which is too detailed ORA awards are reported each calendar year; if there is a name change in Kuali Research for the sponsoring organization or any of the other reported fields, duplicate entries will be included in the report

<ul style="list-style-type: none">• Presentations• Significant Works in Public Media• Creative Scholarship - Completed or Published• Reviews of Creative Research/Scholarship• Professional and Extension Publications• Patents and Inventions• Centers for Research and Creative Scholarship• ORA Managed Awards• Other Awards and Gifts• Professional and Campus Service and Committees• Editorships, Editorial Boards, and Reviewing Activities• Consulting• External, Community, and Other Service• Media Contributions and Outreach Presentations	<ul style="list-style-type: none">• Agriculture & Food Systems Consultations		
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