Research Development Resources

- VPR Research Development Office Website: https://research.umd.edu/development

- Limited Submission and Seed Grant Portal (InfoReady): This web-based program allows UMD faculty and staff to browse and apply for open competitions. Important information on upcoming opportunities and programs can be found here (https://umd.infoready4.com/)

- The Maryland Catalyst Fund - https://research.umd.edu/development/MarylandCatalystFund

- Funding Alerts (Weekly) – opt in via: http://go.umd.edu/fundingalert

- Funding Database – InfoEd: SPIN https://spin.infoedglobal.com/Authorize/Login

- Proposal Writing Resources: - https://research.umd.edu/proposalwritingresources

- Proposal Development and Management Services: https://research.umd.edu/proposal-development-services

- Periodic grant-writing workshops and seminars: Keep an eye on your email and on the Research Development Office website for more information on upcoming workshops and seminars as they are scheduled and organized.

- Campus: IRRoC: Integrated Research Resources on Campus: https://irroc.umd.edu/

- Campus: Research Commons – Libraries: http://www.lib.umd.edu/rc/events
**THE LIMITED SUBMISSIONS PROCESS: HOW IT WORKS AT UMD**

**UMD WILL:**

- Receive information about current opportunities (ideally, two-four months out)
- Identify relevant opportunities and launch competition on UMD’s Limited Submission Portal, [https://umd.infoready4.com/](https://umd.infoready4.com/)
- Send notification of launched competition to Associate Deans for Research and faculty
- Track competition due dates and send reminders when needed
- Notify applicants (after due date passes) if their submissions will:
  - be awarded the nomination,
  - or -
  - undergo the internal peer review process.

**IF THE NUMBER OF INTERNAL APPLICANTS EXCEEDS**

- the number of university submissions allowed by the agency, then an **Internal Peer Review** is required to select the university nominee(s).

**THE INTERNAL PEER REVIEW PROCESS AT UMD WILL:**

- Create/refine review criteria based on the funding organization and RFP
- Prepare a list of potential reviewers based on content of proposals received
- Allow two weeks for review process
  - Compile scores and comments and ask additional clarifying questions of reviewers
- Final decision made by Division of Research leadership
- Notify applicants and reviewers of decision (and provide concurrent notification to Department Chair, Associate Dean of Research, and Dean of the selected nominees)
- Provide all applicants with anonymized reviewer feedback

**IF THE NUMBER OF INTERNAL APPLICANTS DOES NOT EXCEED**

- the number allowed by the funding organization, then all applicants are nominated on a **first come, first served basis** until the submission deadline.

**OFFICE OF RESEARCH ADMINISTRATION NOTIFIED**

**QUESTIONS?**
Contact Hana Kabashi
hkabashi@umd.edu
301-405-4178

**NEXT STEPS**
Discuss proposal preparation needs with Research Development Office and work with the Office of Research Administration for submission.

**LIMITED SUBMISSION PROCESS COMPLETED**

**START HERE**